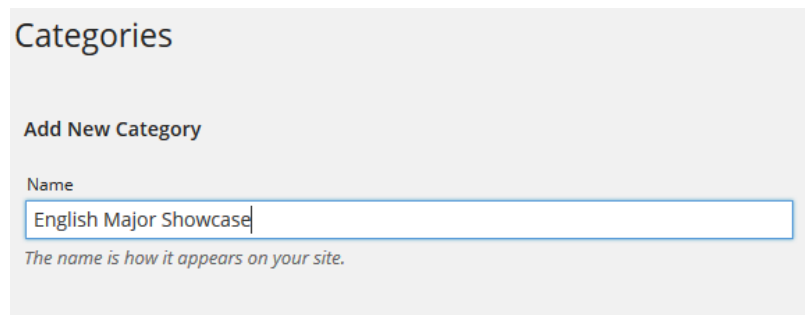# THE WRITING CENTER

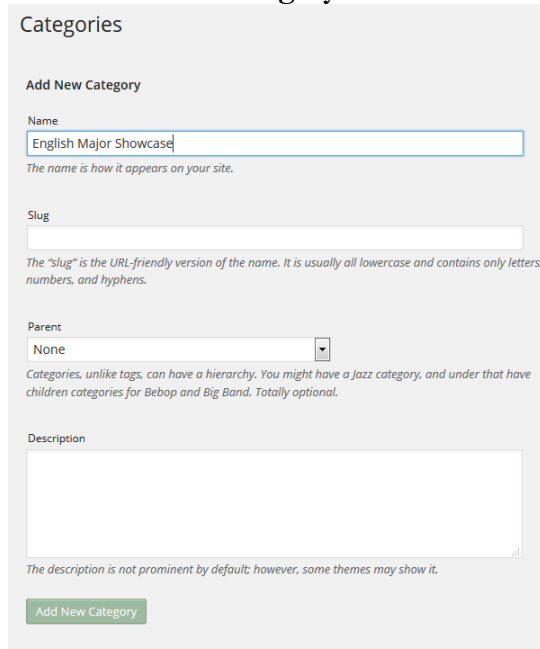## Creating Your English Major Showcase

All English majors will need an ePortfolio showcase to highlight their favorite work throughout the academic year. This handout will guide you through constructing your English major showcase menu on your ePortfolio WordPress blog.

1. Log into ePortfolio. Once you're logged into the site, you will automatically go to your blog's **Dashboard**.
2. Hover your mouse over **Posts** on the left hand side of your screen. Select **Categories** from the submenu.
3. You will create a new category by writing "Showcase" or "English Major Showcase" into the **Add a New Category** text field.

4. Click **Add New Category** at the bottom of the screen.

5. Now, add new categories for each of the areas of the showcase: practices as a rhetorician, your awareness of cultural or historical influences, ability to think analytically, ability to argue ethically, ability to conduct and document research, you creativity, ability to reflect on your learning, and your capstone signature project.

6. Before you add these categories, select "English Major Showcase" as the **Parent** category.

Categories

Add New Category

Name

Ability to Argue Ethically

The name is how it appears on your site.

Slug

The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.

Parent

English Major Showcase ▾

Categories, unlike tags, can have a hierarchy. You might have a Jazz category, and under that have children categories for Bebop and Big Band. Totally optional.

7. Click **Add New Category**.
8. Now, hover your mouse over **Appearances**.
9. Select **Menus**.

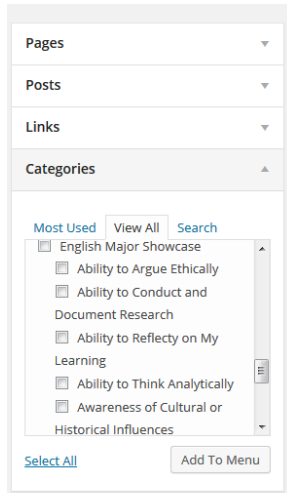| Pages | ▾ |
Posts	▾
Links	▾
Categories	▲

Most Used View All Search

☐ Writing Goals: A Blog
☐ Digital Rhetorics
☐ Uncategorized

Select All   Add To Menu

10. Click on **Categories**.
11. Click **View All.** This will show you all the categories you've made.

12. Check the boxes for English Major Showcase and all of the subcategories.
13. Click **Add To Menu** at the bottom right of the **Categories** box.
14. Your items will be added to the **Menu** on the right side of the screen. Organize the **Menu** by moving the boxes around. (See the **Creating Menus** handout).
15. Make sure you click **Save Menu.**
16. The **Menu** on your blog should look something like this: