INSTITUTE WRITING PROGRAM

THE WRITING CENTER

Faculty ePortfolio guide #10: Exporting your ePortfolio

This guide will assist you in exporting content from your ePortfolio to use on other, public platforms.

Exporting your ePortfolio

Faculty and students who want to make their ePortfolios available beyond the VMI community can easily export content (up to and including a complete, fully-formatted ePortfolio) and upload it to an independent and publicly-available WordPress site.

To export content from your ePortfolio:

	🖌 Tools	Available Tools	1. bo	Login at sites.vmi ard.	edu and navigate to your Dash-		
	Forums	Export Delete Site	2.	Hover over Tool s	s and click Export.		
	Inbox	Subscriptions		Export			
3.	Choose wh clicking the option : All Views , or I	at content to export by radio button next to one content, Posts, Pages, Posts (custom).	-	When you click the button belo computer. This format, which we call Wor comments, custom fields, cate Once you've saved the downlo installation to import the conte Choose what to export	w WordPress will create an XML file for you to save to your dPress eXtended RSS or WXR, will contain your posts, pages, gories, and tags. ad file, you can use the Import function in another WordPress int from this site.		
4.	Click Down	nload Export File.		All content This will contain all of your posts	; pages, comments, custom fields, terms, navigation menus and		
5.	Save the XI	ML file to your computer.		Posts Pages			
6.	Sign up for blog at http login, and r Dashboard	a free, publically-available ://www.wordpress.com, navigate to your new		Views Posts Download Export File			
lı If	Import If you have posts or comments in another system, WordPress can import those into this site. To get started, choose a :			a system to import from below:	7. Hover over Tools and click Import.		
	Blogger	Import posts, comments, and users from a Blogger blog.	osts, comments, and users from a Blogger blog.		•		
	Ilogroll Import links in OPML format.				8. Choose WordPress , and		
	LiveJournal	ejournal Import posts from LiveJournal using their API.					
	Movable Type and TypePad Import posts and comments from a Movable Type or TypePad blog.			follow the prompts to upload			
	RSS	Import posts from an RSS feed.			your ePortfolio.		
	WordPress Import posts, pages, comments, custom fields, categories, and tags from a Wor			urdPress export file.			



Importing content to your ePortfolio

If you already have an active blog using Blogger, LiveJournal, Moveable Type, TypePad, or Wordpress, or you want to include content from an already existing blogroll or RSS feed, you can easily import that content into your VMI ePortfolio.

To import content:

🖋 Tools	Available Tools	1
↓† Settings	Import	ł
	Export	
📣 Forums	Delete Site	 2
🔅 Inbox	Subscriptions	2

- 3. Choose the platform you want to import content from.
- 4. Follow the prompts to upload your content into your VMI ePortfolio.

•	Login	at sites.v	vmi.edu	and	navigate	to your	Dash-
002	ard.						

2. Hover over **Tools** and click **Import**.

	Import						
	If you have posts or comments in another system, WordPress can import those into this site. To get started, choose a system to import from below						
	Blogger	Import posts, comments, and users from a Blogger blog.					
*	Blogroll	Import links in OPML format.					
r	LiveJournal	Import posts from LiveJournal using their API.					
-	Movable Type and TypePad	Import posts and comments from a Movable Type or TypePad blog.					
	RSS	Import posts from an RSS feed.					
	WordPress	Import posts, pages, comments, custom fields, categories, and tags from a WordPress export file.					

For more information about importing and exporting content to and from your ePortfolio, see the Edublogs User Guide here:

http://help.edublogs.org/importing-your-content/